Brookings Figure Skating Club
Volunteer Points Program ~ Coordinator Report
September 1, 2021 – August 10, 2022

Keeping track of everyone's volunteer points is a big job, so we need help from everyone! We want to make sure that everyone gets credit when they help out. When you're in charge of an activity or event, you're the one who knows best about who helped out! *(For example, just because someone signed up to help, doesn't mean that they actually showed up and did the job, so we can't just rely on SignUp Genius)*

Chairs or Coordinators must turn in this report after their activity so that we know who actually helped and how many points to log for each helper. As a reminder, volunteers accumulate points at a general rate of 5 points per hour worked, unless specified. Only the adults earn the points. We love to have skaters helping, but their volunteer time helps them earn their Letter Award Program instead of points for the Volunteer Points Program.

Examples of volunteering opportunities:
-help during a membership recruiting event (Beat the Heat, Glide & Slide, etc)
-help during a fundraising event (Krispy Kreme sales, etc)
-help during the Prairie Polar Blast competition at Larson Ice Center
-help during & in preparation for the annual ice show
-attend the board meetings (5pts per family each time, up to 20 points max)
-holding a Board position

So, here's where you come in… Just fill in the blanks, and start keeping track! Please submit your report to the Volunteer Points Program Coordinator within two weeks of the event or activity that you were in charge of.

Name of Event or Activity: _____ Date: _____

Signature of person submitting report: (in charge of event) _____

(use another sheet to record more points, if needed)

Name	Activity	Time spent / Points earned
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____