

May 2, 2021 Brookings Figure Skating Club Board of Directors Meeting

Meeting called to order @ 5:38 pm by Chairperson Chris Cass. Barnaby Wainman, Marie Jaacks and Members Chris Buus, Lisa Cain, Sarah Doom, Joy Jensen, Julie Underwood, Vicki Dubbelde in attendance.

- I. Presidents Report (Chris Cass)
 - a. Introduction of members and roll call
 - b. April minutes
 - i. Lisa Cain moved to approve April minutes. Second by Chris Buus. All approved.
 - c. End of the Year Party
 - i. Good reports.
 - ii. Will revisit later for possible additions to the event. (Photo booth, etc)
- II. Treasurer's Report (Julie Underwood)
 - a. \$23581 in Main Account
 - b. \$11046 in Competition Account
 - c. \$2828 in the Scholarship Account
 - d. Current Ice Show balance
 - i. \$4830 expenses v. \$4247 income
 - ii. Extra income from pre-sale tickets still needs to be applied
 - e. Outstanding ad sales still coming in as well. Two ads. One @ \$139 (Lisa Cain) and \$100 (Josh Barber)
 - f. Second storage unit rental for Frozen show props has been cancelled. Keys are turned in and notice was given to Moriarty. We still have our primary storage rental.
 - g. We need to explore our non profit status.
 - i. We are registered as a non-profit with the State of South Dakota, but do not have current non-profit status with the IRS.
 - ii. Vicki & Julie will explore.
- III. Membership Report (Sarah)
 - a. 43 current members
 - b. Missing patches will be ordered this week
 - c. Transition from Marie (former chair) to Sarah (current chair) is complete
 - d. Keys
 - i. Transition of keys is underway
 1. Shed (Sarah)
 2. Fob (Rebecca Barber) Will transition after off season ice
 3. Shadow Box (Unknown – Rebecca?)
 4. Black Box in warming room (Julie)
 5. PO Box (Julie & Rebecca)
 6. Costume Closet (Chris & Joy & Rebecca)
 - e. Progress beginning on digital format for membership forms and agreements
 - i. Will explore eliminating checks for points and possibly going to a card on file method.
 - f. Point Tracking
 - i. Danna Groenewald will be taking over tracking of points.
 - ii. Having members enter their own points was discussed.
 - iii. Revamping of point system will also be worked on.
- IV. Fundraising

- i. Transition from Julie Underwood to Rebecca Barber
 - ii. Krispy Kreme
 - 1. We are going to do a date other than Hobo Day, but still have on a home SDSU football game weekend
- V. Competition Chair (Vicki Dubbelde)
 - a. February 26, 2022 was picked as possible date for competition date.
 - b. Three costumes left to return.
 - i. Joy will reach out to get them returned
- VI. Ice Show (Lisa Cain)
 - a. Establish checklist and improve organization going forward
 - i. Use old templates and tweak them
 - ii. Build in realistic timelines (and allow time for contingencies)
 - iii. Establish budget
 - b. Paying of the coaches
 - i. Has to be added to the budget since Park & Rec doesn't cover it anymore.
 - c. Amy Liebing (photography)
 - i. Paid \$250 in 2019 for setting fee
 - ii. Also received parent payment of \$10 per flash drive previously
 - iii. Motion by Lisa Cain to pay Amy \$250. Sarah Doom second. No further discussion. Motion passed.
 - d. Costume "rental fee"
 - i. Care of costumes needs to be better to avoid extra costs for replacing and cleaning
 - ii. Add \$20 for costume usage going forward?
 - 1. Motion by Vicki Dubbelde to add a \$20 non-refundable Ice Show costume fee per skater. Second by Joy Jensen. No further discussion. All approved. Motion passes.
- VII. Website (Barnaby)
 - a. Lisa Cain and Joy Jensen volunteered to go through the current website to aid Barnaby in what needs to be eliminated.
- VIII. Club Email
 - a. Ready to switch over pending new credit card which will be a more efficient way for routing.
- IX. Warming Room
 - a. Figure Skating club warming room was discussed. Long term project because of high cost.
- X. 27-1 vote to change Article 7, Section 2 to allow for real time virtual communication
- XI. Josh Barber will continue to investigate the club taking over the Learn to Skate program. Danna will assist Josh.
- XII. Testing for BFSC Members who don't have a personal paid coach
 - a. Set a fall date for one hour to establish a base
 - i. Anna, Katie, and Jensi can test
 - 1. Discussion had on paying the coaches a fee for getting skaters caught up to their current level.
 - ii. Sarah Doom will send out survey to find out how many skaters need to get "caught up" on testing.
 - b. Fees
 - i. Once a skater is caught up to their current level, testing will proceed on an individual basis

1. \$ /per test for Delta and below
 2. \$10 per best for Freestyle
- c. Barnaby will include testing information on the website under the coaches tab
- XIII. Point Review & Discussion
- a. Per the handbook, do we want to streamline the point system? Board members will review between now and next meeting and bring ideas to discuss

Next meeting will be June 6th @ 6:00. We will be having a blend of Zoom and in person. (Cubby's?)
Meeting adjourned.