



Brookings Figure Skating Club Board of Directors Meeting

Sunday December 4, 2022 4:30PM @ Larson Ice Arena Conference Room

Growing Together

AGENDA

- I. Call to Order & Welcome
4:30pm Attendees: Chris Buus, Trish Matson Buus, Rebecca Barber, Lisa Cain, Sarah Doom, Vicki Dubblede, Fred Hatton, T. Mao, Alyssa Olson, Sara Carlson, Jodie Louwagie, Erin Bass, Polina Helder
- II. Additions to Agenda
 - Ice Show Pictures
 - Aaladin and Frozen New Frames
 - Rebecca follow up on pricing of frames (Similar to hockey ones) and new photos
 - Dana Maertens to lead committee on park and rec lessons (Learn to Skate program) and on BFSC possibly taking over
 - January Lessons through city, online registration is not active yet
- III. Secretary's Report
 - a. Approve minutes from previous meeting – one addition to add Beth to senior pictures
 - b. Motion to approve by Trish Matson Buus. 2nd by Fred Hatton. All approved. Motion carries
- IV. Treasurer's Report (Julie)
 - a. Monthly Activity - \$1000 Grant from Fishback
 - i. We will need to send a thank you, need a volunteer and suggested to have a skater write it
 - ii. Trish Matson Buus will get Thank you cards with our log on them printed up, Thank you Trish!
 - b. Year-to-Date Financial Status
- V. President's Report (Chris)
 - a. Points Program
 - i. Jodi Louwagie
 - We will get an email for volunteer with the @brookingsfsc.com created for volunteer points tracking and questions
 - A motion was made by Trish Matson Buus "To modify volunteer tracking process to have each volunteer responsible for reporting their own time within 30 days of the event." Also as part of the motion, this current year Jodie Louwagie will get 30 points for this position and then subsequent years this position will get 20 points." This was seconded by Lisa Cai. All Approved. Motion carries.
 - A reminder will go out on Band app that everyone is responsible for reporting their own points and submitting them to this email within 30 days.
 - There will be an effort to have an all club email sent out monthly with everyone's points, so they know where they stand.
 - Need to add to next agenda, "Who can volunteer from the families?"
 - b. BISA Skating
 - i. Contract with BFSC for Power Skating & Edge
 - BISA (Hockey) is looking to contract with us to do power skating and edges. BISA will pay us and we will use their ice. Chris Buus will continue to investigate.
 - c. Storage
 - Also Chris Buus will ask if we can have a shed on the property for storage
 - i. Conference room storage
 - Chris Buus will look into shelves, we will have to have free standing ones
 - ii. Storage unit

1. Arts Festival booth – will give this to a group for free to a good home to get out of storage shed. Just the booth and not the tent.
 - d. Harness
 - Motion made by Sarah Doom to approve the liability form with an addition of a statement that coach returns the harness to the cupboard when done with it. Fred Hatton seconded it. All approves, Motion carries.
 - e. Website updates
 - i. Sara Carlson
 - She has started updating our website and we are to reach out to her with any changes that are needed. She has updated so far the Calendar, the board members, and the coaches bios.
 - f. Ice Etiquette
 - Discussion on if we should reinstate the signing of these forms. Added no phone usage on the ice to the rules.
- VI. Vice President's Report (Sarah)- nothing new to report
- VII. Committee and Coordinator Reports
- a. Membership Chair (Trish)
 - i. Current status on 2022-2023 memberships
 1. Regular Members - 63
 2. Associate Members - 2
 3. Coach Members – 7
 - b. Discussion on having a team bonding time – possibly monthly. Movie/pot luck/bowling/etc. Maybe have the junior coaches take lead on this, maybe on Saturday mornings during ice shows doing something as a team. Maybe have a couple of parents plan these monthly event.
 - c. Fundraising Chair (Rebecca)
 - i. Krispy Kreme (Spring) – discussed possible dates and decided not to pursue this year
 - ii. Additional fundraising
 1. VFW Breakfast (2/19/23) – advertise for our ice show at this breakfast, sell raffle tickets, sell ice show tickets at this event
 2. Grants – would still like a volunteer to help us find and apply for grants
 3. Sponsorships – need a volunteer to lead this for some in rink advertising. Will need to work with BISA as there will be restriction
 4. Discussion on starting a fundraising committee
 5. Idea to hold a basket fundraiser was brought up
 6. Lisa Cain made a motion to purchase \$500 in Amazon gift cards and \$500 in HyVee gift cards to be raffled at ice show. Tickets will be handed out to parents to sell that they will need to repay for, this year there will not be a mandatory minimum to purchase. Vicki Dubblede seconded. All approved, motion carries.
 - d. Competition Chair (Vicki)
 - Entry ease is done, we still need endorsement, but Vicki Dubblede is working on it
 - e. Ice Show Chair (Lisa)
 - Tasks will need to be delegated to volunteers, Lisa Cain is to get the sign up for the ice show out soon so parents have the opportunity to plan ahead.
 - Show theme, it has been agreed to have the ice show director be given the list of ideas from the skaters to pick from.
 - There was a discussion to have 2 show performances on the same day such as 1 and 6 instead of two different days. No decision was made.
 - Senior solo at ice show was discussed. How long for the slide show, for each skater's routine. More research to be done on this. We have three seniors with a possible forth. We will establish time limits.
 - Ice Show Pictures will be on March 5th.
- VIII. Old Business

- a. Senior Pictures
 - IX. New Business
 - Motion made by Lisa Cain to exempt Sarah Doom from Prairie Polar Blast volunteer points as she will be out of town. Chris Buus seconded. All approved. Motions carries
 - X. Establish Date, place and time for next meeting
 - Mandatory Ice Show Parent Meeting on January 15th at 3pm. Deadline to be in the show is January 13th.
 - Next Board meeting will be January 8th at 4:30pm.
 - XI. Adjourn
 - Vicki Dubblede move to adjourn meeting, Sarah Doom seconded, All approved, motion carries.
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Current Board Members: Chris Buus (President), Sarah Doom (Vice President), Julie Underwood (Treasurer), Greg Mellon (Secretary), Rebecca Barber (Fundraising Chair), Trish Matson Buus (Membership Chair), Victoria Dubblede (Competition Chair), Lisa Cain (Ice Show Chair)

Key Dates (Subject to Change):

Frost Fest (2/19/23) *Advertising for VFW Fundraiser and Ice Show

VFW Fundraiser (2/19/23)

Polar Blast Competition 2/25/22-2/26/22

Ice Show: 4/1/23, 4/2/23

End of the Year Party: TBD

4th of July Parade

August Ice/September Ice

Fall Kick-off

New beginning to new season: September 1, 2023

Glide and Slide

Club Ice

Krispy Kreme Fundraiser

Holiday Expo

South Dakota Day of Giving

Brookings Festival of Lights Parade