

March 6, 2022 Brookings Figure Skating Club Board of Directors Meeting

Meeting called to order @ 4:38 pm by President Chris Cass. Barnaby Wainman, and Board Members Chris Buus, Sarah Doom, Julie Underwood, Lisa Cain, and Joy Jensen in attendance. Rebecca Barber joined by phone.

- I. Approval of the Agenda
- II. Secretary's Report (Chris Buus)
 - a. Motion by Sarah Doom to approve January 2, 2022 minutes. Second by Joy Jensen. No further discussion. All approved. Motion carries.
- III. Treasurer's Report (Julie Underwood)
 - a. Status from IRS has been received. We are now a non-profit and are exempt from income tax.
 - b. Discussed current liability insurance/renewal.
- IV. President's Report (Chris Cass)
 - a. Grace Point Church has been confirmed for our after season party.
 - b. We did have another skate etiquette issue.
 - i. Issue was addressed with the coach.
 - ii. Discussion on how to handle cases going forward.
 1. Board President will monitor strike 1.
 2. Once a second strike has occurred, discussion with the board will occur.
 - c. Possible ice for those competing in Sioux Falls competition on April 5th from 5-6:30 in Sioux Falls.
 - i. Since this is "off season ice", our policy is if ice is available we charge an amount our board decides upon and the board subsidizes the rest. We are doing the same in this instance. Cost is \$299.45 for 1 ½ of ice. Cost will be \$18 per skater regardless of level. The money will be paid out of the Competition budget.
 - ii. Joy Jensen moves that the Brookings Figure Skating Club will charge \$18 per skater in Sioux Falls on April 5th from 5:00-6:30 and whatever is left, the Club will subsidize the balance out of the competition fund in accordance with past history of subsidizing off season ice. Rebecca Barber seconds. No further discussion. All approved. Motion carries.
 - iii. This ice time will be open to all members, even if they aren't competing in Sioux Falls competition.
- V. Membership (Sarah Doom)
 - a. 29 members and one associate and six coaches (1 pending coach)
 - i. Our pending coach needs to complete paperwork.
 1. We need coach paperwork and \$25 BFSC membership fee.
 - b. All members are now paid
 - c. We need to hit the first week of Parks & Rec (1st week of October).
 - i. Rebecca has volunteered.
 - ii. All board members should attend.
 - d. Coaches
 - i. Form a committee
 1. Compensation
 2. Recruiting
- VI. Fundraising (Rebecca Barber)
 - a. Rebecca will forward when she returns.
- VII. Competition (Vicki Dubbelde)
 - a. Motion by Sarah Doom to increase 2022 Competition Director stipend from \$500 to \$750. Second by Julie Underwood. No further discussion. All approved.
 - b. A computer upgrade should be considered
- VIII. Ice Show (Lisa Cain)
 - a. Lisa discussed details for the show, and we are tracking nicely.
 - b. Programs
 - i. 110 programs were ordered last year.
 1. Skaters (28) and coaches (3) get one as part of the program.

2. \$4.50 cost per program and they were sold for \$5.00
 3. We will order 90 this year
- c. A recommendation was made that we should have pre-sold tickets for the show at the competition.
 - d. Advertising
 - i. Ask Swiftel to use digital sign?
 - ii. Digital billboard on 6th Street?
 - e. Lowes Donations
 - i. We need to inform Lowes further in advance of needs because of a change in how they handle donation requests.
- IX. Old Business
- a. Two year terms for board members
 - i. Will need to be presented to and voted on by the whole club.
 - ii. We will have to stagger terms to prevent the whole board coming on/off in the same year.
 - b. Board officers
 - i. Tepid response to recruiting new board members so far. Lisa and Vicki will start in person requests at practice, etc.
- X. Date for next meeting
- a. April 10th (End of the Year Party)
 - b. May 1st meeting place/time
 - i. Chris Buus to find meeting place.
- XI. Scholarship
- a. Motion by Sarah Doom to approve both applicants for BFSC Scholarship. Julie Underwood seconds. No further. All approved. Motion carries.
- XII. Motion to adjourn by Lisa Cain. Second by Lisa Underwood. All approved. Meeting adjourned.