



Brookings Figure Skating Club Board of Directors Meeting

Sunday November 6, 2022 4:30PM @ Larson Ice Arena Conference Room

Growing Together

AGENDA

Call to Order & Welcome

4:35 PM. Attendees – Trish Matson Buus, Chris Buus, Rebecca Barber, Lisa Cain, Julie Underwood, Sarah Doom, Vicki Dubblede, Greg Mellon, Alyssa Olsen, Fred Hatton, T. Mao, Dana Martens

Additions to Agenda - None

Secretary's Report (Greg)

Approve minutes from previous meeting

Motion to approve by Sarah Doom. 2nd by Julie Underwood. All approved. Motion carries.

Treasurer's Report (Julie)

Monthly Activity

Money brought in – Krispy Kreme, membership fees. P.O. box went up

Year-to-Date Financial Status

President's Report (Chris)

BFSC Operational Agreement/City of Brookings

Meeting went well. No cost for ice time this year. Chris talked to them about doubling our club and getting / developing coaches, Ice Chip Program

Ice Fees

Donation for Ice

Look into advantage for this donation? Off section 17, Annual evaluation and term and agreement (contract with BFSC)

Storage

Exists downstairs in the ice center. In operational agreement to have storage. Record keeping, etc. The two closets in the board room are not being utilized. Chris will ask for both rooms.

Ice Condition

Has been poor this season. Talked about that during meeting with city. City has dehumidifier in the budget. (\$450,000). Darren – made commitment we will have better ice and have a better on-site person for help. Safety of our skaters comes first. Asking for everybody to notify board/ Chris of any issues.

Park & Rec Learn to Skate

City will offset cost of ice by club providing coaches for program.

Well need a committee to figure out how to make this program work.

Suggested that we should talk to Mitchell club (similar to us) about what they do

Would be club points to committee members

Got a couple of volunteers for committee during board meeting

Insurance policy – we are supposed to name the city as name of insured. We will need to worry about this for future years.

Committee to research taking this program under BFSC

Website updates

Not regular...

Outsource?

Chris will go shopping for it.

Parent in meeting willing to give it a try

Coaching @ Park & Rec Lessons

Open skate time –

Discussed coaches performing lessons during open skate, not a part of BFSC ice time.

In the city's lap (their responsibility to handle). Other clubs don't allow it. Dangerous during open ice time. Should we add it for the professional membership for coaches?

Brookings Convention & Visitors Bureau Grant

Submitted. Chris asked for \$1000

Northwestern Energy Grant

Waiting to hear back

Women Without Limits

Somebody gave us a \$100

Festival of Lights Parade

Chris has truck, generator, banner, and is asking board members for ideas on decoration.

Yard Signs

Rebecca has one order so far.

Apparel store

Up and running. Question on logo design. Check with spot on printing so we can get black design

Skater/Coach/Parent code of conduct

President not sure how to address – report of serious issue with one of the skaters. If the situation repeats, skater will be pulled out of the club.

Vice President's Report (Sarah)

Holiday Expo Recruiting

Park & Rec will share a Facebook post to help promote

Year End Party Recruiting

Academic Scholarship

Points Program

Need a new coordinator – put on list for parent volunteers

Committee and Coordinator Reports

Membership Chair (Trish)

Current status on 2022-2023 memberships - 62

Regular Members 52

Associate Members -3

Coach Members - 7

Junior Coach Program

Jr coaches out there helping, Trish will continue forward helping to develop program

Feedback – Beth Wainman is doing a great job!

Ice CHIPS Program

Learn to Skate

Coaches/Helpers

Fishback Community Fund Grant

Waiting to hear back

Fundraising Chair (Rebecca)

Krispy Kreme Report

Little less than budget but it went well. Discussed adding another Krispy Kreme event in spring, especially if timing it with a local event. State hockey tournament was suggested. First week of spring break. Will need to add a coordinator. Note : our cost per dozen donuts will be \$6.50

Additional fundraising

VFW Breakfast (2/19/23)

South Dakota Day of Giving (11/29/22) *Promotion of the event

Facebook – have issues. What are our options to promote? Ideas on SD Day of Giving website including challenges.

Grants

Chris has done research. There is quite a bit of opportunity. They all need a focus. Discussed various things to ask for in a grant. (e.g., a harness, bring in expert coaches for summer programs, etc.)

Buying ice time. – Chris will find out what’s available for ice time.

Sponsorships

Snowmobile Club Poker Run

Only for 2023-2024 season – Lisa would have to not be board member

Competition Chair (Vicki)

We will have to move to the blue rink. City allowed Hockey the red rink for a couple games.

Discussed being on revision number 4 dealing with ISI changes. 50 dollars for first use of Entryeze.

They will set it up for us. Mentioned that Vicki needs a co-pilot for the competition.

Ice Show Chair (Lisa)

Director – currently we still don’t have one. Discussed who is interested, the various themes, and several other issues related to the ice show / director.

Timeline for 2023 show

Chris Buus has a timeline on the show from Lisa Cain.

We have someone willing to oversee props

We will need a sign up available for show jobs

January 29th for ice show meeting.

Old Business

Senior Pictures

Sarah Doom – they are lined up, for both Irelyn and Kaitlin. Outlaw graphics did pictures for BISA.

New Business

Sarah asked for coffee dispenser for Holiday Expo. Rebecca has two to give.

Establish Date, place and time for next meeting

12/4/22, 430 PM, Larsen ice arena.

Adjourn

Motion to adjourn at 1845 by Rebecca Barber. 2nd by Julie Underwood. All approved. Motion passes.

Key Dates (Subject to Change):

Holiday Exhibition (11/19/22)

South Dakota Day of Giving (11/29/22)

Fall Kick-off: TBD

Brookings Festival of Light Parade: (12/02/22)

Competition: (02/24/22-02/25/22)

Frost Fest (2/19/23) *Advertising for VFW Fundraiser and Ice Show

VFW Fundraiser (02/19/23)

Ice Show: (04/01/23 – 04/02/23)

End of the Year Party: (04/16/23)

4th of July Parade: (07/04/23)

August Ice/September Ice

New beginning to new season: September 1, 2023

Glide and Slide

Club Ice

Krispy Kreme Fundraiser