



# Brookings Figure Skating Club

## Board of Directors Meeting

Monday June 3rd, 2024 @ 5:30 pm @ Larson Ice Center Conference Room

### AGENDA

- I. Call to Order & Welcome**

Call to order was at 5:36pm quorum was established.  
Julie, Chris, Shannon, Fred, Janice, and Aleycia were present.
- II. Additions to Agenda**
  - a. Anniversary Fundraising opportunity 6/22/24 2-4pm. FUMC CLC. Chris will be lead adult. Janice will make a signup genius.
  - b. Housekeeping: Chris plans to clean up the club email. Aleycia needs access to club email/google drive.
- III. Secretary's Report (Aleycia)**
  - a. Julie moved to approve minutes Shannon seconded. Motion passed.
  - b. Fred will send February minutes.
- IV. Treasurer's Report (Julie)**
  - a. Monthly Activity/YTD Financial Status was reviewed.
  - b. CD review (Renews again 8/24).
  - c. Budget report. Committees need to have budgets sent to Julie by 6/24/24.
  - d. Settlement for copyright infringement was made for \$625.
- V. Ice Show Chair (Lilly)**

Lilly was unable to attend meeting
- VI. Vice President Report (Fred)**
  - a. Update on Uplifter. Sheila Barton is our representative from company. BFSC should be able to go live in 1-2 weeks. Fred is putting together instructions to help board members navigate.
  - b. Ice Skating Academy-Fred met with Kristen from the city. The city was working on the budget, and their biggest concern with BFSC assuming this program is that it is affordable. Fred will meet with her 6/4/24 at 1300. Julie mentioned that this would be a sales taxable event, so the club needs to be clear on that.
  - c. July 4<sup>th</sup> Parade- Fred will create an event for it on Band. Club will get a truck from Einspahr. Fred will drive. Minimal decorations will be okay. Budget is \$500 for candy, flyers, bracelets, etc.
  - d. Audit- Julie will get Fred info for the Audit for next meeting. 2 Club parents will be needed.
- VII. Membership Chair Report (Trish)**

Trish was not able to be present for meeting. Chris mentioned that we are still looking for subcommittees.  
Question for Trish: Does she lead the Academic Excellence Acknowledgment?
- VIII. Fundraising Chair (Janice)**
  - a. Janice had photos/frames and programs for our sponsors and board members will disperse.
  - b. Janice is compiling a sponsorship list. Please brainstorm new businesses and bring to Janice.
  - c. Krispy Kreme fundraiser will be on Saturday October 12<sup>th</sup> this year.
- IX. Competition Chair (Shannon)**
  - a. Plan to do trophies for 1<sup>st</sup> and 2<sup>nd</sup> place and metals/ribbons for other places to save on cost.
  - b. We have a new logo. It is still with the Graphic Designer.
  - c. 2025 Competition will be held either February 15-16 or 22-23.
- X. President's Report (Chris)**
  - a. Looking to fill Social events/Club outreach coordinator.
  - b. Website updates- Need to get photos for the rink ordered. Shannon and Lilly will each pick out 5-6 photos from comp and ice show for the website update.
  - c. Keys for costume closet were dispersed to board members
- XI. Next meeting date & time July 1, 2024 @ 5:30pm**
- XII. Adjourn**

Shannon motioned to adjourn. Janice seconded. Motion carried. Meeting adjourned at 1919.