



Meeting Notes

Meeting Title	Brookings Figure Skating Club
Date/Time Start	Feb 4, 2024 at 4:00 PM
Date/Time Stop	Feb 4, 2024 at 6:00 PM
Location	Larson Ice Arena
Categories	Competition Chair, Fundraising Chair, New Business Old Business, President's Report, Secretary's Social Director, Treasurer's Report, VP's Report membership Chair
Attendees	Chris Buus, Trish Matson Buus, Lilly Estling Fred Hatton, Dana Hudson, Jodie Louwagie Janice Nielsen , Shannon Rasmussen
Apologies	Julie Underwood
Minutes by	Fred Hatton

Additions to Agenda

Secretary's Report

Minutes

Voting Results

Proposed by: Shannon Rasmussen
Vote Result: **Approved**

Seconded by: Janice Nielsen

Learn to Skate

Trish motioned that the club subscribe to Uplifter management software for club business

Dana suggested a sub committee to set up the uplifter program. Dana, Jodie and Fred Volunteer to help set up the program initially.

Invite Kristin to the meeting and talk to her about BFSC taking learn to skate.

Talk about current problems, plans to fix them, ISI. And the feeder program for coaches. Invite Jane to help us sell the program to the city.

Chris send an email to Kristin about taking over Learn to Skate.

Voting Results

Proposed by: Trish Matson Buus
Vote Result: **Approved**

Seconded by: Lilly Estling

Treasurer's Report

Monthly Activity

Ice Show most of the cost was for costumes

Competition trophies have been ordered

Amy is getting paid \$22 per hour and receiving a gift for her contributions to the competition

Julie is donating a computer and loaning the use of another.

Newman's are loaning a printer.

Need a freezer for the warming room for ice packs. Did meet the minimum for T-shirts for the competition

Discussed updating the logo for next year.

Discussion Dana G. Of having a booth with t-shirts and cups.

CD review (Renews again 8/24)

Competition Chair

Competition date (2/24/24–2/25/4)

Computer/Printer Options

Final Details

1. Visit Brookings Grant

2. Heaters: still need a couple of heaters, Fred and Lilly will bring one each.

3. Little Prairie Coffee Co. Coffee company on wheel for the event. Trish talked to the owner, she will give money to youth organization and is willing to show up for the event. Chris worked with the manager of the concession stand to make sure it is clear with them. The Coffee company has been cleared.

4. Event number sign: down in the announcing booth, flip chart for each event is on deck. Shannon ordered another set for the stroking event.

Hospitality room \$250 is assigned to the cost of the room, judges, coaches, and referee. Rebecca is in charge of the room. Muffins for breakfast, soup and sandwiches for lunch, (pasta bar for dinner). Chris has a three heater buffet warmer that can be used for the hospitality room. Cheese and cracker and fruit trays as options. Eggs and muffin plus fruit and other foods will be donated for the hospitality room.

Still need to order curtains for judges table, etc.

Still have to print some items, and other small task.

Amy (ISI) would be willing to help next year (Gold Star status Coach)

Do we bring the Polar Blast forward a week for 2025, so we won't compete with Sioux Falls competition and we can be a part of Frost Fest.

Ice Show Chair

Timeline/Status update

Program Ads

Ice Show Positions to Fill

A skater dropped from the show and her mom has withdrawn from her volunteer duties.

Two people are scheduled to help with props, but no one to coordinate the overall program.

Monday and Saturday coordinator positions are open

Good luck Adds is the only other position open.

Advertising coordinator is pending,

Abby put together a binder for the coordinator position, so the coordinator's job will be spelled out.

Maybe place the binder online and have parent/volunteer take on a piece of the project.

Chris will talk to Lowe's to see if we can have an account for parents to purchase materials for the props.

Application for endorsement

Lilly is filling it out and will get it to ISI before the due date.

We were supposed to be filling it out in past year, but we will now.

Photos

Lilly will put out a sign up genius for photo volunteers

She will put out a schedule for the photo day.

All decades appear in group photo but skaters can wear different outfits for the individual photos.

T-Shirts

The cost is more because of the double sided nature this year because of the sponsorships on the back.

\$17 youth \$19 adults for two colors

\$15 youth \$17 adults for one color

Custom color is a \$100 additional fee

Coaches need shirts ahead of time for picture day.

No sponsorships will be on the shirts we sell at the ice show, so cost should be cheaper.

Selling costumes

Should we be able to sell costumes to skaters who might want to keep them. Maybe future competition, memorabilia, etc.

Lilly will work on some of the details.

Membership Chair

General Membership information

New handbook for Park and Rec came out with a Spanish translation, need to have adds in Spanish now too

New coach has signed up, (not certified)

A new potential member from Watertown who is a junior from SDSU

Trish shared an update list with the board of current skaters and coaches.

Trish will need to reach out to some of the new families (volunteer points)

The large amount of skaters has called us to need to look at scheduling ice time for different levels of skaters.

Trish will propose an increase in rates for next year. Still keep early bird special and maintain the new member special.

Fundraising Chair

Spring raffle

Janice will purchase gift cards after winner are drawn.

Other Fundraising Opportunities

Sponsorship Update

VP Report

Volunteer Points

Need to have a discussion about volunteer points.

Should we scale back on the points pieces and just focus on volunteer hours.

board members don't get enough points, and Chris asked that it be proposed that all board members be exempt from fulfilling the volunteer requirement. Trish made the motion that all board members be exempt from having to fulfill their volunteer commitment, after it is voted on at the year end meeting. Shannon seconded the motion. Motion carried.

We need to change how we manage hours. Jodie asked that the board offer ideas on which direction to go forward with volunteer hours going forward.

Jodie has looked at other clubs and how they manage volunteer hours. Watertown uses hours instead of points. Chris asked that the board members look at other options and bring suggestions to the next meeting.

Jodie also brought up the idea of eliminating the change in levels of volunteer points.

Year End Party

Rebecca confirmed that we have the GracePoint all purpose room for the end of year party.

Still looking for volunteers nominating committee. Chris suggested that we throw more points to the position.

?Stacey Moyer?

Summer Camp

Max will be in Woodbury mid August. August 8th - 11th is the proposed time for camp. Max is available for Friday 9th - 11th and Jodie is looking at other coaches to augment Max.

Park and Rec confirmed for times.

Jodie will start advertising soon. Max will be a good draw for the camp.

President's report

Senior Pictures

Still waiting for the senior's picture

Skater/Board Liaison

Chris did talk to Harriet, but she was unwilling to commit at this time. Chris will most likely move on.

Costume Closet

Abby has been interested in assuming the mantle of the costume closet.

Lilly suggested that we have a volunteer event to clean out the costume closet.

Stacy M. Would only need to help manage the current closet.

Create a signup genius for a costume closet clean up.

First goal would be to take out the paper stored in the costume closet

Injuries

The discussion came up about having injured skaters on the ice. If a skater is injured should they be on the ice.

ISI has no protocol for this issue. Do we need to have a protocol for injured skaters coming to skate if they have already been injured.

Should the club have a definition in the handbook and have an option for a waiver for a skater who wants to skate with an injury. ISI does have some liability insurance for club ice time.

ISI did not provide direction going forward.

Old Business

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New Business

Park and Rec Expo

Next Meeting will be March 3rd at 4:00 PM

Adjourn

Voting Results

Proposed by: Trish Matson Buus

Seconded by: Shannon Rasmussen

Vote Result: **Approved**