



Meeting Notes

Meeting Title	Brookings Figure Skating Club
Date/Time Start	Mar 3, 2024 at 3:00 PM
Date/Time Stop	Mar 3, 2024 at 5:00 PM
Location	Larson Ice Arena
Categories	Competition Chair, Fundraising Chair, New Business Old Business, President's Report, Secretary's Social Director, Treasurer's Report, VP's Report membership Chair
Attendees	Rebecca Barber, Chris Buus, Trish Matson Buus Lilly Estling, Aleycia Gerlach, Fred Hatton Laura Linglet, Jodie Louwagie, Greg Mellon Janice Nielsen , Shannon Rasmussen Julie Underwood
Minutes by	Fred Hatton

Additions to Agenda

Secretary's Report

Minutes

Voting Results

Proposed by: Jodie Louwagie
Vote Result: **Approved**

Seconded by: Lilly Estling

Learn to Skate

Dana and Fred will make a presentation to the Park and Rec

Uplifter Software

We are on a trial period until the program goes live.
We can use it for volunteer tracking
Move for award with membership

Riley Consultation Fee

the board decided to pass on the offer at this time.

Treasurer's Report

Monthly Activity

Julie presented the club financials to the board

CD review (Renews again 8/24)

Ice Show Chair

Timeline/Status update

Lilly brought the props binder to the meeting for members to get inspiration
No photos yet from photographer Lilly will reach out
T-shirts in the que

ISI Endorsement

Still working on it, must be sent two weeks prior

Ice Show Positions to Fill

Tony Wainman is the new props director
Did order extra 100 tickets
900 tickets initial order / 700 last year but ran out
Checking on the video board.
Chris is trying to barter a deal for the video board use
Spot lights still hasn't heard on them
Lowe's account in process
Checking on Molly Wicks for flowers and wrap
Shannon has volunteered to do this year's program
Janice is double checking on sponsorship adds
Good luck adds will wrap up two weeks before the show
Sign up genius out for the show date

Do we let current cast members purchase costumes

Lilly will contact Midwest Hockey to film the ice show

Video Board

Chris will barter a deal with BISA

Membership Chair

General Membership information

Trish proposed a new division for fixed expenses generated.

1/4 membership fees
1/4 season sponsorships
1/4 fundraising
1/4 grants

\$5000 each will equal \$20,000

BFSC Membership fee proposal for next year up \$25 from last year

Standard.	\$125 - \$150
New Member.	\$50 - \$75
Renewals-April 15th.	\$75 - \$100
Renewals-From April 16th -September	\$100 - \$125

The proposal would help

Adaptive skating program - (Learn to Skate) other clubs are doing it. Contact Other clubs to see how they are accomplishing their programs.

A request from one coach if we as a club cover judge certification cost. One of our coaches is looking at gold star certification and judge certification. Jodie suggested that we have some guidelines in place before we pay for their certification

Chris suggested that the board look at what types of gates a coach would have to jump through to get the club to pay their fees.

Voting Results

Proposed by:Lilly Estling

Seconded by:Shannon Rasmussen

Vote Result:Approved

Fundraising Chair

Spring raffle

Spring raffle is up to a slow start, Not many parents want to take raffle tickets to sell

Last year the tickets were sold during events, The suggestion was made to set up a booth during the State hockey tournament.

Facebook, Band App, information for the raffle. Some parents complained about the amount of notifications

A parent in attendance expressed appreciation for the app.

Make a volunteer points program for selling raffle tickets outside of Walmart, HyVee, and Runnings. Offer gift cards for the highest sellers.

Offer cash for the raffle ticket prize instead of gift card.

Other Fundraising Opportunities

Fundraising at DQ

Sponsorship Update

On track with the program

VP Report

Volunteer Points

Chris's suggestion

Recognition Levels

Bronze, Silver, Gold

1 point per hour of service

Skilled based, event, etc.

Jodie's thoughts are that the point system goes away and that we will have the hours listed as hours

Major events: Kristy Crème, Polar Blast, Ice Show

Sit on sub-committee:

Set the volunteer check amount separate from any hours/point requirements

-each family must work 1-2 shifts for EACH major event. Ex: Krispy Kreme Sales Day, Prairie Polar Blast, Annual Ice Show

-each family should plan to volunteer to sit on/lead at least one committee to support club efforts. Ex: Edges of Summer skills camp, Learn to Skate

-each family should plan to volunteer for 2-3 other events throughout the season. Ex: which may include try it free events, holiday expo, parades

Major Events

Committee Efforts

Other Volunteer Efforts

10 hours

6 hours

4 hours

Failure to work or find a replacement for a volunteer shift ahead of the scheduled shift will result in the volunteer check being cashed the next business day. Members who are unable to work an event must receive Board of Directors approval prior to the event dates.

Simplifying the volunteer positions

Is it possible to have a master list for the entire year for volunteers to sign up for at the beginning of the year.

Julie suggested that we change from points to hours and figure out the rest later.

Lilly proposed that we change the points seemed from 75 hours to 20 hours across the board for all parents. Janice seconded. The motion passed.

Year End Party

Budget is fine

Summer Camp

Max is available Friday through Sunday, he is willing to do a hockey session

One lady is available not yet committed

Two other have been contacted, not yet committed

Amy Flater is ready to help

Do we need to do coach development to utilized the pole harness

Do we need to bring in someone to teach the pole harness and train all of the coaches to use. We have several skaters that could benefit.

Scholarship

Need one other board member volunteer, Fred volunteered

President's report

City Agreement

The city will go to a complete fob system, and no keys going forward. Bill Deblonk would program the fobs or card based on need of access.

New camera system is going into the ice arena.

City agreement has been proposed.

BFSC will pay \$20 per hour of ice time to the city. \$2560.00 the first year and the price will go up every year after.

The club pays additional fees for pre season ice

The club will pay for ice time and use of the facility during the summer camp.

We will get invoiced for Camp ice, Preseason ice, and all ice time for the season.

The idea is to have a partnership with the city.

\$800 was charged to the BFSC for the ice show times

Jodie proposed that the board vote to approve the city agreement.

Larson Ice Center Budget

Chris shared information from his meeting with the Park and Rec.

Costume Closet

Shannon made progress organizing the costume closet

Currently all of the paint was pulled out by Beth's parents and they discarded the out of date paint.

Larson Grant

BFSC was not approved for the Larson Grant, But Chris Did receive some good information on other grant programs.

Competition Chair

After Event Report

Good weekend, great attendance

A little rocky Saturday morning, more training may be needed for next year and a print out of what each position needs to accomplish.

General template done with what needs to be done. Shannon also recognized the need for committees for the Polar Blast. A committee would be good for the trophies, a few name plates were missing.

Thanks to Rebecca for handling the hospitality room, and Janice to organize the photo area. Many thanks to Amy. Wonderful resource. Need to get more Brookings Judges.

Light barn is a source for videos, Hockey has light barn we could ask them to turn it on.

You pay a monthly fee to access the service.

A family was able to watch their loved ones at home.

The system is made for hockey games

Possibility to move the event up one week. Sled hockey might prevent us from moving the Polar Blast

Would the ice sharing work with the sled hockey going on at the same time.

Frost Fest Weekend is the third week in February. We might benefit from the advertising already in place.

Final Details

New logos proposed for next year.

It will be provided free of cost.

The board asked for a few tweaks Shannon will come back next month with the edits.

Visit Brookings Grant

Old Business

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New Business

Park and Rec Expo

Next Meeting will be April 14 at 4:00 PM

Adjourn

Voting Results

Proposed by:Lilly Estling

Seconded by:Julie Underwood

Vote Result:Approved